



Information about legal heirs Useful Information

This form enables the person completing it to inform the court of all the legal heirs of a deceased person.

The legal heirs are the following:

- **The surviving spouse or registered partner and**
- The **relatives** classified according to the principle of kinship: firstly the children (1st degree of kinship); in the absence of them, the father and mother or their children (2nd degree of kinship) and otherwise the grandparents or their children (3rd degree of kinship, in the absence of a surviving spouse or registered partner)
- Lastly, the State (if you have no spouse, surviving registered partner or relatives)

1. Preliminary conditions

- For filing a will with the court
- For any notification of death to the court
- For any declaration of renunciation or acceptance in court

2. Mandatory supporting documents

- Copy of death certificate or death notice
- Original of the will
- Original declaration of renunciation or acceptance

If the situation so requires, the court reserves the right to request any additional supporting documents.

3. Fees

- None; fees relating to procedures for filing wills or measures taken ex officio by the authority are reserved.

4. Document submission

- The form, in one copy, completed, dated and signed by the person filing the will or renunciation and/or by any person who has information about the deceased, may be filed:
 - **By post** [simple envelope]
Tribunal de protection de l'adulte de l'enfant
Secteur Justice de la Paix
Rue des Glacis-de-Rive 6
Case postale 3950
1211 Genève 3
 - **At the desk:** Rue des Glacis-de-Rive 6, 1207
Genève
 - **By e-mail:** jp@justice.ge.ch

5. Information

- The form does not certify that the persons named on it are heirs and does not constitute a certificate of inheritance.
- This form must be completed by any person who has information about the heirs pursuant to his or her obligation to cooperate in the proceedings.
- By signing the form, the person completing it certifies that he or she is providing complete and accurate information to the best of his or her knowledge. Deliberately misleading the courts is a punishable offence.

6. If you have any question

- If you have any question about this form, please contact the Tribunal de protection de l'adulte et de l'enfant (adult and child protection court), at the desk or by telephone, from 10 a.m. to 1 p.m., or by e-mail at the following address: jp@justice.ge.ch
- The Court is not entitled to give legal advice. If you have any legal questions, please contact a notary, a lawyer or a legal advice service.



Information about legal heirs Form

This form enables the court to collect information that will be useful for the rest of the proceedings. It does not constitute a certificate of inheritance.

Succession of:

Name(s):

Forename (s):

Died on:

I, the undersigned, (*mention your name and forename*) **declare that, to the best of my knowledge, the information given below are correct** (if you are an heir, please also enter your contact details).

The deceased had at the time of death,

1. The surviving spouse or registered partner yes no
If yes:

.....
(please give name, forename, address, telephone number and e-mail address)

2. One surviving child or children yes no
If yes:

.....
(please give name, forename, address, telephone number and e-mail address)

3. *In the event of the death of a child, surviving grandchildren* yes no
If yes:

.....
(please give name, forename, address, telephone number and e-mail address)

If there is no positive answer to questions 2 and 3:

4. A surviving mother and father yes no
If yes:

.....
(please give name, forename, address, telephone number and e-mail address)



5. *In the event of the death of the mother/father, one surviving sister or sisters and one surviving brother or brothers* yes no

If yes:

(please give name, forename, address, telephone number and e-mail address) 6.

In the event of the death of sisters or brothers, surviving nieces or nephews yes no

If yes:

(please give name, forename, address, telephone number and e-mail address)

If there is no positive answer to questions 1 to 6:

7. surviving grandparents yes no

If yes:

(please give name, forename, address, telephone number and e-mail address) 8.

In the event of the death of grandparents, surviving aunts and surviving uncles yes no

If yes:

(please give name, forename, address, telephone number and e-mail address)

9. *In the event of the death of aunts or uncles, surviving cousins* yes no

If yes:

(please give name, forename, address, telephone number and e-mail address)

If you are aware of a will or a contract of inheritance, please forward the original to the court or indicate below its location or the person who holds it:

.....

Place and date: **Signature:**